

**REGULAR** MEETING OF THE TOWN BOARD  
TOWN OF GLENVILLE  
MAY 15, 2013  
AT THE GLENVILLE MUNICIPAL CENTER  
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:30 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

**Present:** Supervisor Christopher A. Koetzle, Councilmen John C. Pytlovany, Sid Ramotar and Councilwoman Gina M. Wierzbowski

**Absent:** Councilman Alan Boulant

Also present were Attorney Michael Cuevas and Highway Superintendent Tom Coppola, Comptroller Jason Cuthbert and Planner Kevin Corcoran.

Town Council Reports:

Councilwoman Wierzbowski – “Just a reminder that the bulk pickup is going to be the week of June 17<sup>th</sup>, for details please visit the town website at [www.townofglenville.org](http://www.townofglenville.org) or stop by the Municipal Center or highway department for a complete list of acceptable and unacceptable items.”

Councilman Pytlovany – “Saturday, June 1<sup>st</sup> is the Scotia-Glenville DARE Advisory Board Golf Tournament, which is the major support for the program in the Town of Glenville. Information is on the town website at [www.townofglenville.org](http://www.townofglenville.org) .

I also attended a Traffic Safety Committee meeting and among other things we discussed selective enforcement and the traffic engineer, Tom Melander is going to do some more traffic counts which will include Sacandaga Road north of West Glenville as the resident requested at our last meeting.”

Municipal Separate Storm Sewer Systems (MS4) Annual Report

Tom Coppola, Superintendent/Commissioner of Public Works – “The Town of Glenville is responsible for all of the water that goes into our contributories that lead to the river. The MS4 is a state mandate that we get the pleasure of doing every year.

We visit new construction sites and we have to make sure that these sites are managed in a proper way.

It also has to do with sweeping of the roads and cleaning our storm basins.

Again like I said these are all unfunded mandates from the state that the town has to absorb and it comes at a pretty expensive cost to the town.

This report can be found on the town’s website at [www.townofglenville.org](http://www.townofglenville.org) “

Privilege of the Floor:

Joel Bianchi, 7 Hetcheltown Road – Mr. Bianchi works for MJ Engineering and spoke in regards to a resolution on the agenda this evening to approve an agreement between the Town of Glenville and MJ Engineering and Land Surveying. He expressed his hopes that the Board would adopt this resolution tonight. He stated that on behalf of MJ Engineering and himself they look forward to the opportunity, we welcome the opportunity, me being a resident of the Town and having a family that has been here all of their lives. We are excited about the opportunity to serve this Board and your various departments at your leisure.

Supervisor Koetzle – “Could you just go over some of the reasons why a

town would want a designated engineer?"

Mr. Bianchi – "I know Glenville as well as other towns have a practice of maybe on an annual basis hiring a pool of engineers, that's one way to do it. It seems to me a lot of towns are going to the route of narrowing that down to one firm or two firms. I look to it this way, you don't have ten town attorneys, you only have one. He provides a consistent opinion, you know the personalities, you know the skill sets, and you know the expectations. So having a single source provides that. You'll get the same consistent level of service, you'll have a single point of contact and again the expectations are set. You know what you are getting and you grow that professional relationship."

#### Supervisor's Comments

Supervisor Koetzle shared the following the information:

I attended the Senior Center fund raiser on May 4<sup>th</sup>.

Representatives from the Senior Center attended our work session and talked about a proposed 300 sq. ft. expansion for office space and a meeting room of the Senior Center. As part of that discussion Commissioner of Public Works, Tom Coppola secured emergency generators to place there and at Town Hall to make the Senior Center an emergency shelter, which we don't currently have, and we saw during Irene and Lee that that is a problem for the Town. I would like to congratulate Commissioner Coppola for securing two generators from the federal government, declared surplus at an auction. They are worth \$77,000 and he secured them for \$1,200 each. If he had not done that we would not be able to utilize this opportunity. We will, in part of the expansion have an emergency shelter at the Senior Center we also will have a backup generator here at town hall so our operations can continue.

I attended a meeting at Indian Meadows with the Burnt Hills Girls Softball League and Commissioner Coppola who are working on cutting the road through so that they have access to the brand new fields that they will be using this year. They now have two fields instead of one and they are going to build a third field. They are discussing the possibility of a concession stand, storage sheds and a parking lot.

I had the opportunity to attend the Animal Protective Foundation (APF) fund raiser last week. This will help support the neuter/spay clinic that's being built on Maple Avenue.

The Scotia Memorial Day Parade is next week on Wednesday, May 22<sup>nd</sup>.

Freedom Park will kick off their season on May 23<sup>rd</sup> with a press conference.

We met with the Small Business and Economic Development Committee (SBED) to discuss the lighting district and a beautification project in the Town Center. We are moving forward; we are finding grants and putting a plan together. There are a lot of moving pieces to this project. Jim Martin is chairing it and we are moving forward quite nicely with that. I look for more discussion on that at the work session.

I reported at our last meeting that I had the opportunity to attend a State Elected Official Round Table where local officials got to talk to state representatives about what we believe was a problem for municipalities. State mandates came up as a huge #1 issue. Everybody was there, the senators, assembly members from the Capital Region. I did get a response back from one of the assembly members, Assemblyman Phil Steck who wanted to correct me when I was bringing the state mandate issues to light that the retirement fund isn't a mandate. It is something that we are obligated to pay and a contractual obligation. None the less I still argue that that is one of things that they continue to put on us that is a crushing burden to pay the retirement fund. At least he responded even though I did not agree with it.

On the financials, we have two financials to go over for the 2012 year-end unaudited provided by the Comptroller.

Over the three funds, essentially the town's general fund ended with a surplus of \$110,000. The highlights for revenue is that our mortgage tax was \$121,000 over budget, our PILOT's were over budget by \$17,000, our highway expense dropped by \$128,000, debt service payments dropped by \$37,000 over 2011 due to the bond refinancing. The elimination of the deputy highway superintendent saved over \$100,000 in this fund. Reorganizing the Town Clerk's office and the Receiver's office saved \$77,000. Reducing the workforce helped slowly increase the overall employee benefits by 1.3% and unfortunately we talk about when people retire they sometimes get a cash out and we can't budget those payouts so there was a one time retirement payout to an employee of \$40,000 out of that fund last year.

As far as the town outside fund the surplus ended at \$251,000. Revenue highlights in that fund include Metroplex sales tax up 3% over 2011 from \$406,000 to \$419,000. Building permit fees are up \$24,000 over 2011 which shows development going on in the town and an unexpected \$23,000 in FEMA money. Expense highlights in that fund include the police department expense dropped \$32,000 from 2011 not including the retirement fund. Police retirement expenses increased from \$391,000 in 2011 to \$509,000 in 2012. That is a 30% increase in one year. We finished with a \$251,000 surplus. Overall employee benefits in this fund increased 11% over 2011 exclusive of employee's benefits overall town outside fund expense in 2012 was \$45,000 less than it was in 2011. Highway fund ended with a surplus of \$155,000, revenue highlights there is Metroplex sales tax is up again 3% in that fund. We received \$153,000 in additional CHIPS money and we had an unexpected payment from FEMA of \$90,000. The expense highlight in that was the unexpected revenue which allowed us to pay back Brookwood drainage improvement district. The mild winter resulted in snow removal expense of \$130,000 below budget, so that was a huge savings. Highway employee benefits expense increased 4% over 2011. Overall highway fund employee benefit expense total \$810,000 in 2012. This is \$200,000 more than in 2009 which is a 33% increase in 3 years. Exclusive of employee benefits the overall highway expenditures in 2012 were \$41,000 below 2011. The water fund did end with a deficit of \$12,000 we have to keep our eyes on it. The sewer fund ended with a surplus of \$321,000.

To go into 2013 with these numbers, these are preliminary, based on the first four months, these numbers change as we get deeper into the year but if we can identify some trends early on. We are projecting, right now, the town general fund to have a surplus again this year, too early to put a number on it but I will give you some highlights; mortgage tax revenue is up again and should end at least \$125,000 above what we budgeted; PILOT payments should be up another \$15,000 above our budget again this year and the expense highlights are: supervisor's budget is \$15,000 below budget; comptroller's expenses are \$20,000 under budget; employee benefits are tracking about \$80,000 under budget; both dispatch and dog control are above budget, dog control up about \$5,000 and dispatch is up \$10,000 which has to do with overtime because of being down one dispatcher. Town outside fund – we are also projecting a surplus at this point; Metroplex sales tax is \$20,000 over budget and there are very little variances in budget revenue right now. The police department expenses are projected to be \$35,000 over budget again that was due to overtime because we were down some officers. Employee benefits are tracking about \$110,000 under budget and then we have an issue with the police department needing a second new car so some of this may change as we move forward. The highway fund is a projected deficit, right now that will have to be covered through budget fund balance allocations but the revenue highlights there – Metroplex sales tax is up \$20,000 over budget right now. There are little variances on revenue however expenses seem to be getting a little bit out of whack, overtime line would be over \$45,000 over budget and that is due to retirement pay outs that we did not anticipate. There are other employees who are now retirement eligible that will have smaller leave time accruals and that is a threat going forward that they may leave. Fuel costs are tracking over budget largely due to the increase of snowplowing this year. Employee benefits are tracking \$45,000 under budget, \$96,000 of budgeted fund balance appropriations were used to pay cash for a new front loader. We should be prepared to use an additional \$180,000 of budgeted fund balance appropriation this year because of the deficit in the highway department. Sewer fund is projecting a surplus, water fund is projecting a deficit again this year, so again if there is any caution that I am obligated to tell

you I would say it is the highway fund, we need to really look at that going forward and the water fund could be an issue.

We will get all of you a written version of this but I wanted to get you in case you had any questions or comments.

Supervisor Koetzle moved ahead with the agenda.

### **RESOLUTION NO. 104-2013**

**Moved by:** Councilman Pytlovany

**Seconded by:** Councilwoman Wierzbowski

**WHEREAS,** Geoffrey Searl is a former police officer for the Town of Glenville, having retired a number of years ago; and

**WHEREAS,** the collective bargaining agreement in effect at the time of Mr. Searl's retirement provided that the Town would pay 100% of the cost of individual and family health insurance for bargaining unit members upon retirement and thereafter; and

**WHEREAS,** the language of the Town's Personnel Policy Manual appears to make the election of the level of health insurance a one-time election at the time of retirement, but the PBA collective bargaining agreement is silent on that issue; and

**WHEREAS,** Mr. Searl opted for family health insurance at the time of his retirement, but thereafter lost his wife and subsequently remarried and is desirous of adding his new wife to his Town health insurance; and

**WHEREAS,** the attorneys for the Town and the PBA have negotiated a settlement agreement in lieu of a grievance or court action to compel the town to permit Mr. Searl to add his new wife to his health insurance which agreement would have no precedential value; and

**WHEREAS,** it appears to be in the best interests of the Town to settle said matter as recommended by the Attorney for the Town without further attendant legal and other costs, to avoid the potential of an adverse decision;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby authorizes the Town Supervisor to enter into stipulation of settlement with Mr. Searl and the Glenville PBA for the settlement of the potential grievance or legal action by permitting Mr. Searl to add his new spouse to his town health insurance.

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** Councilman Boulant

**Abstention:** None

### **Motion Carried**

### **Discussion...**

Supervisor Koetzle – "Currently the Town of Glenville and the Village of Scotia have an agreement in place that would run through 2015 that would allow for the Village to provide fire protection and emergency medical services to the Town of Glenville Fire District No. 4. The current agreement calls for an up to 3½% increase each year. We negotiated with the Village and both of us understanding we are now in a tax cap environment and that we ask that that increase be capped at 2%. In exchange for that the Village asked that we extend that agreement until 2018. It seemed reasonable seeing that we are going to be capped at 2% to extend it to 2018 so this is a situation that the Village is happy with, the Town is happy with and the fire department is happy with and we save a little bit of money and the Village gets an extended contract."

Councilwoman Wierzbowski – “I think it is important to note that it is an example of two governments coming together to try and save the taxpayers money. Ultimately it is going to benefit the taxpayers by extending the contract and capping the cost.”

**RESOLUTION NO. 105-2013**

**Moved by:** Councilman Ramotar

**Seconded by:** Councilwoman Wierzbowski

**WHEREAS**, the Village of Scotia and the Town of Glenville have been parties to a five-year agreement to provide fire protection and emergency medical services to the Town of Glenville Fire District No. 4 pursuant to Town Law and Opinions of the State Comptroller permitting; and

**WHEREAS**, the most recent agreement between the Village and the Town was made on or about November 22, 2010 for a term from January 1, 2011 through December 31, 2015; and

**WHEREAS**, the Town and Village Boards believe it is in the best interests of the Village and the Town to continue to have the Village provide such services to Town Fire District No. 4 for a five-year term, commencing January 1, 2014 and ending December 31, 2018 by replacing and superseding the existing agreement with a new agreement; and

**WHEREAS**, the Town and Village Boards understand the constraints of managing municipal budgets under the state tax cap restraints and wish to recognize those restraints in their new agreement, and

**WHEREAS**, the Town Board conducted a public hearing on May 1, 2013, pursuant to a notice duly published, at which all members of the public had an opportunity to be heard on the issue of the proposed fire protection and emergency medical services agreement between the Village of Scotia and the Town of Glenville Fire District No. 4;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville in its capacity as the Board of Fire Commissioners for Fire District No. 4, hereby authorizes the Supervisor to enter into an agreement with the Village of Scotia to provide fire protection and emergency medical services to Town Fire District No. 4, on the terms and conditions contained in the proposed agreement, a copy of which is on file in the office of the Town Clerk, for a term commencing January 1, 2014 and providing that the Village be paid the following amounts for the years indicated:

2014 - \$426,634.63  
2015 - \$435,167.32  
2016 - \$443,870.67  
2017 - \$452,748.08  
2018 - \$461,803.04

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** Councilman Boulant

**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 106-2013**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Ramotar

**WHEREAS**, the Town of Glenville is proposing amendments to Chapter 270 (Zoning) of the Code of the Town of Glenville (specifically Sections 270-3, 270-44A(3), 270-44B(2), and 270-44C), relative to the regulation of multi-family housing; and

**WHEREAS**, these zoning amendments constitute an “Unlisted Action” in accordance with 6 NYCRR Part 617 (State Environmental Quality Review Act {SEQRA}); and

**WHEREAS**, the Glenville Town Board has assumed SEQRA Lead Agency in this instance; and

**WHEREAS**, both the Glenville Environmental Conservation Commission and the Planning & Zoning Commission recommend that the Town Board find no significant adverse environmental impacts associated with these proposed zoning amendments, and further recommend that the Board issue a SEQRA “Negative Declaration;”

**NOW, THEREFORE, BE IT RESOLVED**, that the Glenville Town Board hereby determines that the proposed amendments to the Town of Glenville Zoning Ordinance will not result in a significant adverse environmental impact; and

**BE IT FURTHER RESOLVED**, that the Glenville Town Board hereby issues a SEQRA “Negative Declaration” (attached) for this application, based on the following findings:

- These revisions alter some of the parameters by which multi-family housing is to be developed, but they do not directly result in any development or physical alterations to the land
- This action will not impact air quality, groundwater quality, surface water quality, traffic levels, noise levels, solid waste production, etc.
- This action will not result in the removal of vegetation or fauna, nor will it impact significant wildlife habitat areas.
- This action will not create a conflict with the town’s Comprehensive Plan or Zoning Ordinance, or any other land use policy document (i.e. Town Center Master Plan and the Freemans Bridge Road Master Plan). Rather, this action modifies and clarifies some of the development standards for multi-family housing.

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** Councilman Boulant

**Abstentions:** None

### **Motion Carried**

### **RESOLUTION NO. 107-2013**

**Moved by:** Councilman Ramotar

**Seconded by:** Councilwoman Wierzbowski

**WHEREAS**, an amendment to Section 270-44 of the Code of the Town of Glenville pertaining to multiple family housing has been introduced as Local Law No. 3-2013; and

**WHEREAS**, the purpose of the amendment is to clarify the minimum size of apartment units and the number of units permitted per acre; and

**WHEREAS**, pursuant to New York State Law, an amendment to the Town Code requires a public hearing on the part of the Town Board; and

**WHEREAS**, a resolution was duly adopted by the Town Board of the

Town of Glenville on April 17, 2013, fixing 7:30 p.m. on May 1, 2013, in the Town of Glenville Municipal Center, as the time, date and place for a public hearing to be held by the Town Board with respect to the aforementioned Local Law; and

**WHEREAS**, notice of said public hearing was duly published in the Daily Gazette, the official newspaper of the Town of Glenville on April 20, 2013 and duly posted on the Town Clerk's sign board maintained by the Town Clerk of the Town of Glenville on or about April 18, 2013; and

**WHEREAS**, a public hearing was duly held by the Town Board at the time, date and place fixed therefor, and all parties in attendance had an opportunity to be heard in relation thereto; and

**WHEREAS**, the Town Board considered the application and the comments and petitions received at the public hearing in light of the provisions of section 270-44 of the Glenville Code and other applicable law,

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby finds and declares that the proposed amendments and clarified at the public hearing, would provide reasonably sized apartment units within developments of reasonable density and allow for phasing of development of mixed use properties; and

**IT IS FURTHER RESOLVED**, that the Town Board of the Town of Glenville hereby finds that by limiting density, the plan will preserve certain open spaces, while still making efficient use of existing and planned extensions of utilities and water and sewer infrastructure, providing reasonable housing opportunities for other Town residents; and

**IT IS FURTHER RESOLVED**, that the Town Board of the Town of Glenville hereby finds that the purposes of the Zoning chapter of the Town Code and the goals and objectives of the Town Comprehensive Plan would be met by approving the Local Law; and

**IT IS FURTHER RESOLVED**, that the Town Board of the Town of Glenville hereby adopts Local Law No. 3-2013, to take effect upon filing with the Secretary of State.

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** Councilman Boulant  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 108-2013**

**Moved by:** Councilman Pytlovany  
**Seconded by:** Councilwoman Wierzbowski

**WHEREAS**, the Glenville Town Board has budgeted \$12,500 in funding in 2013 for the R.E.D.I. Sign Replacement Grant Program; and

**WHEREAS**, the original deadline for submitting a grant application was May 3, 2013; and

**WHEREAS**, only two applications were submitted by the May 3<sup>rd</sup> deadline, with only \$4,000 being sought in funding from the two applications,

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board desires to extend the deadline for sign grant applications in an effort to accommodate additional

Glenville businesses in improving their properties via new business signs; and

**BE IT FURTHER RESOLVED** that the new deadline for submitting sign replacement grant applications is Friday, June 14, 2013 at 5:00 p.m.

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** Councilman Boulant

**Abstention:** None

**Motion Carried**

**Discussion...**

Councilwoman Wierzbowski – “This is in connection with the bulk item pickup that we have every year. The residents certainly do love this program, it is a service that we can provide them and we are happy to do so however one unfortunate side effect of doing that is that we end up with people who come into the town, I can understand in this economy that people are looking to find extra income anyway possible and I certainly wouldn’t begrudge anyone that opportunity to do so but what ends up happening is unfortunate. In some cases we have received complaints from residents where they put their items out, they are piled neatly by the curb and during the night someone comes along who is looking for items of value to recycle or to trade in for cash and the piles are no longer neat, or they take some items and put some items back. This is a nuisance for our residents. This local law would make it essentially illegal to rummage through someone’s trash and the discarded items alongside of the road. When a resident calls to complain about someone rummaging through their discarded items this would give us a tool to say now we can assist them.”

Supervisor Koetzle – “I just want to point out that we are on our summer schedule in June so our meeting schedule changes, we lose one board meeting in June, July and August. The bulk pick up program is set to begin Saturday, June 15<sup>th</sup> so in order for this law to take effect and be relevant during the program this year we need to have the public hearing on June 12<sup>th</sup> and we will also adopt it the same night. June 12<sup>th</sup> is a regularly scheduled work session so it will also be a special meeting of the Town Board to accommodate the need of the bulk pickup which begins the 15<sup>th</sup>. It is a little out of character for us to do a special meeting during a work session but it is necessary.”

**RESOLUTION NO. 109-2013**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Ramotar

**WHEREAS**, a local law to amend Section 232-15 of the Code of the Town of Glenville, being proposed as Local Law No.4 - 2013, a copy of which is attached hereto, was introduced at this meeting by a member of the Town Board of the Town of Glenville; and

**WHEREAS**, the Town Board wishes to hold a public hearing with respect to the adoption of said Local Law,

**NOW, THEREFORE, BE IT RESOLVED**, that a public hearing be held by the Town Board of the Town of Glenville with respect to the adoption of the aforesaid Local Law at 7:30 PM on June 12, 2013, at the Glenville Municipal Center, 18 Glenridge Road, Glenville, New York, and it is further

**RESOLVED** that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle



**Noes:** None  
**Absent:** Councilman Boulant  
**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 110-2013**

**Moved by:** Councilman Pytlovany  
**Seconded by:** Councilwoman Wierzbowski

**WHEREAS,** Town of Glenville Police Sergeant Michael E. Petroski joined the Glenville Police Department several years ago; and

**WHEREAS,** within one year after joining the department, then Officer Petroski elected to participate in the retirement option available under Retirement and Social Security Law (RSSL) Section 384-d by submitting a fully executed application to the Town Comptroller's Office; and

**WHEREAS,** the Town Comptroller's Office recently learned from the N.Y.S. Police and Fire Retirement System that Sergeant Petroski is not enrolled in the RSSL 384-d retirement plan; and

**WHEREAS,** the failure to enroll Sergeant Petroski in the RSSL 384-d plan is through no fault of the Sergeant, but likely due to an inadvertent clerical error in not timely submitting his application to the Retirement System; and

**WHEREAS,** the Town Board of the Town of Glenville desires to correct the omission by the enactment of Senate Bill No. S.4735/Assembly Bill No. A.6811, pursuant to Article IX of the State Constitution, having requested and received a fiscal note from the Retirement System of the cost to accomplishing same;

**NOW THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Glenville hereby requests the enactment of Senate Bill No. S.4735/Assembly Bill No. A.6811, entitled "AN ACT to allow Michael E. Petroski to join the optional twenty year retirement plan, Town of Glenville, County of Schenectady" and authorizes the Supervisor and the Town Clerk to complete and submit the requisite Home Rule Request forms to each house of the Legislature.

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle  
**Noes:** None  
**Absent:** Councilman Boulant  
**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 111-2013**

**Moved by:** Councilwoman Wierzbowski  
**Seconded by:** Councilman Ramotar

**WHEREAS,** the Town of Glenville wishes to continue to streamline its regulatory review process to improve both predictability and duration, and

**WHEREAS,** the Town of Glenville currently utilizes a lengthy list of consulting engineering firms and rotates through the list, resulting in unpredictability as to which firm will represent the town's interests during project review, as well as additional administration of multiple proposals for these services, and

**WHEREAS**, the Town of Glenville believes that a Town Designated Engineer review system can provide additional services and expertise over that currently able to be performed by town staff for certain elements of project review,

**NOW, THEREFORE, BE IT RESOLVED**, that the Supervisor of the Town of Glenville is hereby authorized to enter into agreement with MJ Engineering and Land Surveying, P.C., 1533 Crescent Road, Clifton Park, New York, 12065, to provide services as the Town Designated Engineer for a period of one year from date of agreement execution, the terms of such agreement as outlined in the attached agreement and rate schedule.

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** Councilman Boulant

**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 112-2013**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Ramotar

**WHEREAS**, in order to provide for summertime maintenance and security needs in the Parks, Highway, and Water and Sewer Departments it is necessary to hire seasonal employees, and

**WHEREAS**, the Town of Glenville has provided funding for these seasonal employees in the 2013 budget,

**NOW, THEREFORE, BE IT RESOLVED**, that seasonal employees be appointed to the positions indicated at the budgeted rate of \$8.00/hr. with no benefits for a period not to exceed May 20<sup>th</sup>, 2013 through September 8<sup>th</sup>, 2013,

Park Laborers- three to be appointed

Park Security Worker – Michael Davenport – 126 Horstman Dr., Glenville

Water and Sewer Laborers – two to be appointed

Highway Laborer – two to be appointed;

and

**BE IT FURTHER RESOLVED**, that the Superintendent of Public Works is hereby authorized to appoint qualified candidates to the vacant laborer positions upon consultation with department liaisons Councilwoman Gina Wierzbowski and Councilman Sid Ramotar.

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** Councilman Boulant

**Abstention:** None

**Motion Carried**

**RESOLUTION NO. 113-2013**

**Moved by:** Councilman Ramotar

**Seconded by:** Councilwoman Wierzbowski

**BE IT RESOLVED** that the **Monthly Departmental Reports** for April, 2013 as received from the following:

Dog Control  
Economic Development & Planning Department  
Justice Department  
Receiver of Taxes  
Town Clerk's Office

be, and they hereby are accepted, approved for payment and ordered placed on file.

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** Councilman Boulant

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 114-2013**

**Moved by:** Councilman Ramotar

**Seconded by:** Councilwoman Wierzbowski

**BE IT RESOLVED**, that the minutes of the regular meetings held on May 1, 2013 are hereby approved and accepted as entered.

**Ayes:** Councilmen Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** Councilman Boulant

**Abstentions:** None

**Motion Carried**

**RESOLUTION NO. 115-2013**

**Moved by:** Councilwoman Wierzbowski

**Seconded by:** Councilman Pytlovany

**BE IT RESOLVED**, that the Town Board of the Town of Glenville hereby adjourns into Executive Session to discuss contract negotiations and an employee issue.

**Ayes:** Councilmen, Pytlovany, Ramotar, Councilwoman Wierzbowski and Supervisor Koetzle

**Noes:** None

**Absent:** Councilman Boulant

**Abstention:** None

**Motion Carried**

Supervisor Koetzle adjourned this portion of the meeting at 8:10 p.m. and entered into Executive Session.

Time being 8:42 p.m.; Supervisor Koetzle reconvened the meeting and announced that no action was taken during the Executive Session.

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn; Moved by Councilwoman Wierzbowski; Seconded by Councilman Pytlovany, everyone being in favor the meeting was adjourned at 8:43 PM.

ATTEST:

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Linda C. Neals  
Town Clerk